



DECLARATION OF RESPONSABILITY

Once you have completed this application form, please read the following statements carefully. By signing this application form you confirm your acceptance of these statements. If you do not sign this form, we cannot process your application.

- *I confirm that the information I have provided on this application form is (to the best of my knowledge) true, accurate, current and complete; and I agree to notify the University promptly if any information contained on this application form should change, in order to keep it true, accurate, current and complete.*

PLEASE NOTE: All admissions decisions taken by Mackenzie Presbyterian University (MPU) rely on the statements made on the application form and in the supporting materials supplied by you and your referees. This information will be held and used for the purpose of processing your application for study, for student administration and, where relevant, for funding purposes.

If the MPU believes that any information or statement, including references, contained on your application form may not be true, accurate, current and complete, it may take any necessary steps to verify that information or statement, or to confirm that any supporting material is entirely and legally true.

If, in the opinion of MPU, any information or statement, including references, provided on this application form, is not true, accurate, current and complete, or any supporting material is not entirely true, the University, represented by its International Office, retains the right to reject your application. If you have been made an offer by MPU, then the University, may in these circumstances withdraw or amend that offer. If you have been admitted as a student, you may be subject to disciplinary action according to the University Regiment in case of breach of any of the rules and principles of the Regiment.

In the course of completing this application form, you have provided the MPU with personal data. The consent set out below explains how this personal data may be processed by the MPU:

- *I consent to the collection, processing, sharing and use of relevant personal data by MPU for the purposes of processing my application for study, for administration and (if applicable) for funding purposes, subject to the provisions of the Federal Constitution, article 5, section X.*
- *I understand that MPU, will normally only discuss my application with me, unless I have nominated a third-party agent on my application form.*
- *I understand that if any information or statement, including references, provided on or to support this application form is not true, accurate, current and complete, or any supporting material is not entirely true, the MPU may process and use this fact as relevant personal data. Such data may be used and shared with government bodies, to the extent necessary for the purpose of preventing fraudulent or dishonest applications for study, funding and/or visas.*
- *I understand that if I become a registered student, any personal data collected by the University as a result of my application will form part of my student record.*

I, enrolled in the Institution _____, as regular student of course _____ want to apply for the International Academic Mobility Program, in one of the three categories previously chosen at the very beginning of this document, according to the information provided above. By doing so I promise to attend ____ semester (s) in 20____. I am aware and in fully accordance with the following terms and conditions:



1. The final acceptance of the learning agreement prepared by the international applicant is of exclusively competence of the University, represented by its International Office.
2. I do promise to send a digital copy of my International Insurance policy and card to the address incoming@mackenzie.br within 10 days after receiving the e-mail from MPU with the digital copy of the Acceptance Letter.
3. I do promise to keep myself informed and strict follow the deadlines and orientations established by the International Office, concerning the deadlines of mobility schedule, which means that I fully agree on submitting all the documents required by the International Office and attend all the meetings organized by the host institution.
4. I will report exclusively to the International Office (by e-mail) any problems, concerns or doubts that I may have before, in the course of or afterwards the mobility program.
5. The *student* is *responsible* for solving any academic issues directly with the Academic Unity (Faculty) where he is located. It is his reputability to seek the International Academic Representative of his course in case of need.
6. I understand and I agree that my mobility Program can be cancelled anytime and my return home decreed by MPU, in case of non-compliance with the norms and the Program of Study.
7. If I lose my Student ID Card (TIA), I agree that I will pay a non-refundable fee in order to get a new card. The applicant is the responsible for ordering a new Student ID Card at the Financial Assistant to the Students Sector (AFA) in no more than two days.
8. The Learning Agreement must be approved by the Provost of International Affairs/ Chief International Officer (or equivalent) at the home institution before being sent to Mackenzie Presbyterian University.
9. I understand and agree that I am the only responsible for my registration at the Federal Police in Sao Paulo, in order to get my FOREIGN IDENTITY CARD AND INDIVIDUAL TAXPAYER REGISTRATION CARD, indispensable for my enrollment and matriculation at Mackenzie Presbyterian University
10. I understand that when I arrive in Brazil I will be able to change my learning agreement after a meeting with the IAR and Course Coordinator. I will have only 02 weeks (starting from the first class) to make the needed changes on my learning agreement. After that time I understand that will be impossible to change it.
11. I will forward an email to incoming@mackenzie.br with a testimonial relating my experience at the University, together with 2 photos in good resolution, to be posted to the other interested students in the maximum of 03 months after my arrival at the University.
12. I grant permission and consent to Mackenzie Presbyterian Institute and Mackenzie Presbyterian University for the use of my Image and Testimonial in any media and format for any lawful purpose, including advertising of MPU's international programs. The authorization also includes images from my participation at the activities promoted by International Ambassador Program. I hereby waive any claim for any fee regarding such use.

FULL NAME _____

PLACE AND DATE _____

SIGNATURE