



## FAQ UNDERGRADUATE INCOMING STUDENTS

Version 18/05/20

### How can I apply for an Exchange Program at MPU?

Before applying you should read the [Application Guide](#) and then follow the steps below:

- Check the available undergraduate courses;
- Check entry requirements;
- Check if your home institution is a partner institution:
  - If yes, you may request your nomination to your home institution;
  - If no, you may file your application process as a free mover student;
- Submit your application.

All the required information can be found [HERE](#), including all the details for the application.

If you are willing to apply as a free mover, please check the question regarding tuition and fees below.

Please contact [incoming@mackenzie.br](mailto:incoming@mackenzie.br), if you need any further information.

### What are the courses available at Mackenzie Presbyterian University – MPU?

MPU offers 30 undergraduate courses at the main campus – Campus Higienópolis. They are:

- [Accounting](#)
- [Accounting \(Special class for Graduates\)](#)
- [Advertising and Marketing \(Emphasis on Marketing or Advertising\)](#)
- [Architecture and Urbanism](#)
- [Business Administration](#)
- [Business Administration for External Trade](#)
- [Biological Sciences](#)
- [Chemistry](#)
- [Civil Engineering](#)
- [Computer Science](#)
- [Design](#)
- [Economics](#)
- [Electrical Engineering](#)
- [Information Systems](#)
- [Journalism](#)
- [Languages and Literature \(Portuguese and English\)](#)
- [Law](#)
- [Materials Engineering](#)
- [Mathematics](#)
- [Mechanical Engineering](#)



- [Nutrition](#)
- [Pedagogy](#)
- [Pharmacy](#)
- [Philosophy](#)
- [Physiotherapy](#)
- [Production Engineering](#)
- [Psychology](#)
- [Technology in Digital Games](#)
- [Technology in Gastronomy](#)
- [Theology](#)

MPU also offers 05 (five) undergraduate courses at Campus Campinas. They are:

- [Business Administration](#)
- [Civil Engineering](#)
- [Law](#)
- Mechanical Engineering
- [Production Engineering](#)

#### **Where can I find the course subjects and syllabus?**

You can find the subjects by clicking on your course and scrolling down the page. You will see: “Information – and Syllabus” on your right side. Please click on the link.

If you can't find it, please contact us at [incoming@mackenzie.br](mailto:incoming@mackenzie.br).

- [Accounting](#)
- [Accounting \(Special class for Graduates\)](#)
- [Advertising and Marketing \(Emphasis on Marketing or Advertising\)](#)
- [Architecture and Urbanism](#)
- [Business Administration](#)
- [Business Administration for External Trade](#)
- [Biological Sciences](#)
- [Chemistry](#)
- [Civil Engineering](#)
- [Computer Science](#)
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- [Production Engineering](#)
- [Psychology](#)
- [Technology in Digital Games](#)
- [Technology in Gastronomy](#)
- [Theology](#)

### **Are the courses taught in English?**

Undergraduate courses at UPM are taught in Portuguese. There are some course subjects that are offered in English, depending on the course semester.

For non-Portuguese speaking students, MPU recommends a level B/Intermediate of Portuguese Language upon arrival.

MPU offers Portuguese classes to its incoming students. You can find further information [here](#). If you are interested, please let us know at [incoming@mackenzie.br](mailto:incoming@mackenzie.br).

### **What are the deadlines for the application process?**

The deadlines are:

- May 20th for the Spring semester (from August to December)
- October 20th for the Fall semester (from February to June)

### **How much is the tuition and what are the fees?**

Students from partner universities (including ERAMUS students) must check with your home institution about tuition and fees exemption/reduction.

Free movers students can find information regarding tuition [HERE](#). (In order to check the prices, please select the course and scroll down to the field "Mensalidade" – which means monthly payments). Tuitions change semesterly.

If you can't find the information, please contact us at [incoming@mackenzie.br](mailto:incoming@mackenzie.br).

### **I have further doubts. Who should I contact?**

The contact email for incoming students is: [incoming@mackenzie.br](mailto:incoming@mackenzie.br).

You can also contact our international faculty (international representatives – RINTS), who can assist you regarding specific doubts about the course subject. The table below has the contact of the Professors, according to the course.



COURSE	PROFESSOR	CONTACT
Architecture and Urbanism, Design	Prof. Charles de Castro Vincent	<a href="mailto:charles.vincent@mackenzie.br">charles.vincent@mackenzie.br</a>
Accounting; Accounting (special class for graduates); Business Administration; Business Administration for External Trade; Economics	Prof. Samuel de Paiva Neves Mamede	<a href="mailto:ccsa.internacionalizacao@mackenzie.br">ccsa.internacionalizacao@mackenzie.br</a>
Advertising and Marketing (Emphasis on Marketing or Advertising); Journalism; Languages and Literature (Portuguese and English)	Prof. Thiago Mori Leite	<a href="mailto:thiago.leite@mackenzie.br">thiago.leite@mackenzie.br</a>
Chemistry; Civil Engineering; Electrical Engineering; Materials Engineering; Mechanical Engineering; Production Engineering	Prof. Agostinho Celso Pascalichio	<a href="mailto:agostinhocelso.pascalichio@mackenzie.br">agostinhocelso.pascalichio@mackenzie.br</a>
Biological Sciences; Nutrition; Pharmacy; Physiotherapy; Psychology; Technology in Gastronomy	Profa. Simone Freitas Fuso	<a href="mailto:simone.fuso@mackenzie.br">simone.fuso@mackenzie.br</a>
Computer Science; Information Systems; Mathematics; Technology in Digital Games	Prof. Ismar Frango Silveira	<a href="mailto:ismar.silveira@mackenzie.br">ismar.silveira@mackenzie.br</a>
Pedagogy; Philosophy; Theology	Prof. Ítalo Francisco Curcio	<a href="mailto:ceft@mackenzie.br">ceft@mackenzie.br</a>
Law School	Prof. Fábio Bechara	<a href="mailto:fabio.bechara@mackenzie.br">fabio.bechara@mackenzie.br</a>
Campus Campinas: Business Administration; Civil Engineering; Law; Mechanical Engineering; Production Engineering.	Profa. Suelene Silva Piva	<a href="mailto:suelene.piva@mackenzie.br">suelene.piva@mackenzie.br</a>

### Do I need a visa to study in Brazil?

To check if you do need a visa to study in Brazil you will need to contact the Embassy or Consulate in your country.



You can find [HERE](#) a list of countries from which is required a visa, but it is important that you check with your country's Embassy.

*Visa process:*

The visa must be obtained before the student's entrance in Brazil. When the applicant is accepted, MPU will send a LETTER OF ACCEPTANCE, which ought to be presented to a Brazilian Consulate, in order to obtain a visa.

The process may take a few weeks, so begin early. Also, a personal visit to the consulate may be required. The documents required are:

- Valid passport (expiration date at least 6 months after your arrival date in Brazil);
- Application form
- Two passport size photos;
- Letter of Acceptance;
- Proof of financial means in Brazil;
- Proof of health insurance valid in Brazil;
- Proof of non-criminal record;
- A copy of your birth certificate with both parents' full names
- A copy of your travel itinerary;

**Important:** Call the consulate or embassy in your country to confirm the procedure, which might differ with city, state and countries.

**International Office - MPU**