

## INTERNATIONAL ACADEMIC MOBILITY PROGRAM

### Application Form for Academic Mobility

#### Academic Year

**ATTENTION:** Before completing this form, please pay attention to all the fields. Any errors resulting from failure to do so may delay your application. Please write in **BLACK BLOCK CAPITALS**. COMPLETE ALL SECTIONS

#### SECTION A – PROGRAM DETAILS

Intended Length : \_\_\_\_\_ (01 Semester or 02 Semesters).

Mobility category \_\_\_\_\_ (Cooperation agreement or Free Mover).

#### SECTION B - YOUR PERSONAL DETAILS

Given Name \_\_\_\_\_

Middle Name \_\_\_\_\_

Family Name \_\_\_\_\_

Date of birth (DD/MM/YYYY) \_\_\_\_\_

Passport Number \_\_\_\_\_

E-mail \_\_\_\_\_

Mobile \_\_\_\_\_

Country of nationality \_\_\_\_\_

Home address \_\_\_\_\_

Postal code \_\_\_\_\_

City \_\_\_\_\_

State/Province \_\_\_\_\_

Country \_\_\_\_\_

## SECTION C - ACADEMIC INFORMATION

Name of the home institution \_\_\_\_\_

Address \_\_\_\_\_

Postal Code \_\_\_\_\_

City \_\_\_\_\_

State/province \_\_\_\_\_

Country \_\_\_\_\_

Phone \_\_\_\_\_

## SECTION D - DETAILS OF PREVIOUS HIGHER EDUCATION

University/Institution \_\_\_\_\_

YEAR \_\_\_\_\_

## SECTION E - ABOUT YOUR LANGUAGE SKILLS

MPU offers to students from partner universities a free semester of Portuguese Course. But we recommend level A2 upon arrival, regarding the basic daily duties.

1. Portuguese	Poor	Fair	Good	Excellent
2.	Poor	Fair	Good	Excellent
3.	Poor	Fair	Good	Excellent

## SECTION F – PROPOSED FUNDING ARRANGEMENTS

If you are applying as a **Free Mover** student, please indicate below the main sources of funding you are most likely to use to fund your tuition fees and living expenses. This is purely indicative at this stage and will not affect the assessment of your application in any way.

Source \_\_\_\_\_

Amount of funding \_\_\_\_\_

Period covered \_\_\_\_\_

Expenses covered \_\_\_\_\_

## SECTION G: Supporting Documents/Materials Checklist

*Check below which supplementary documents/ materials must accompany your application. You must send all supporting documents/ materials by the deadline for your program. Any delay in sending the correct materials to the International Office will most probably result in your application not being considered.*

1. *Learning Agreement (approved by Home University);*
2. *Photo;*
3. *Nomination from the Home Institution;*
4. *Motivation letter (signed by the student);*
5. *Recommendation Letter (from an university professor);*
6. *Passport copy (page containing your ID/photo and number);*
7. *Curriculum vitae;*
8. *University Transcript of Records (ToR);*
9. *Declaration of responsibility; ([https://www.mackenzie.br/fileadmin/ARQUIVOS/Public/1-mackenzie/universidade/coi/2018/DECLARATION\\_OF\\_RESPONSABILITY\\_-\\_EN.pdf](https://www.mackenzie.br/fileadmin/ARQUIVOS/Public/1-mackenzie/universidade/coi/2018/DECLARATION_OF_RESPONSABILITY_-_EN.pdf))*

**SPECIAL NOTE:** Health Insurance is mandatory for the MPU enrollment.

Upon the arrival, students will be asked to present the insurance policy that covers medical expenses, exams, hospital charges and repatriation of remains. The insurance policy must be in English, Spanish, French, Italian or Portuguese.